

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input checked="" type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	City Development		
Contact person:	Jonathan Waters	Telephone number: (0113) 3787492	
Subject²:	Regeneration Local Centres Programme – Kirkstall Street Bench Provision		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer Highways & Transportation has:</p> <ul style="list-style-type: none"> • Approved the detailed design and implementation of a project to introduce sixteen street benches at locations agreed with Kirkstall Ward Members, indicated on drawing 958/LCC/21/XX/DR/TM/01_00 (attached as Appendix 2) and; • Noted the required expenditure of £30,000, comprising £28,000 works costs and £2,000 staff fees, to be funded from Regeneration Local Centres Programme. <p>The Chief Officer Asset Management & Regeneration has:</p> <ul style="list-style-type: none"> • Noted the proposed project as detailed within this report and its appendices, as previously outlined at the Full Business Case presented to Local Centres Programme Board in January 2022; • Approved the expenditure of £30,000 from Regeneration Local Centres Programme budget, broken down as £28,000 works costs and £2,000 staff fees and the subsequent injection of this funding to Highways & Transportation budgets. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) To allow the detailed design, local consultation and subsequent implementation of</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list



³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>the project to install sixteen street benches across the Kirkstall ward, assisting walking and active travel choices.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	Kirkstall
Details of consultation undertaken⁴:	<p>Executive Member N/A</p> <p>Ward Councillors – Ward Councillors have been integral in the formation of the project with Officers taking this forward upon their desire/request under the Local Centres Programme. All Ward Councillors support the project.</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶ - The Chief Officer is requested to approve this DDN and DCR as the project forms part of the Regeneration Local Centres Programme. The project has been presented to the Local Centres Programme Board and obtained approval, a Board which the Chief Officer leads.</p> <p>Others – WYCA and Emergency Services were consulted in April 2022 with no adverse comments received. Residents directly impacted by the proposals will be consulted prior to works commencing on site.</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Jonathan Waters</p> <p>Senior Traffic Engineer</p> <p>Highways & Transportation</p> <p>Implementation expected within the 2022 calendar year.</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

List of Forthcoming Key Decisions⁷	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer Highways & Transportation Angela Barnicle – Chief Officer Asset Management & Regeneration	
	Signature Gary Bartlett 	Date 13.07.2022
	Angela Barnicle 	12.08.2022

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.